

ANNEX 3

UNITED NATIONS SYSTEM



SYSTEME DES NATIONS  
UNIES

Chief Executives Board for Coordination

High Level Committee on Management

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10 June 2008

Dear Colleagues,

As you are aware, on 20 September 2007, the High-Level Committee on Management (HLCM) approved the principles, programme of work and 2008-2009 biennial budget of UN Cares, the UN system-wide workplace programme on HIV, and it recommended all agencies to include an allocation in their forthcoming budgets.

On 6 May 2008, Secretary-General BAN Ki-moon formally launched the UN Cares programme, stating his request for *“all managers to familiarize themselves thoroughly with the UN Cares 10 Minimum Standards, and ensure they provide the resources required to meet them -- including staff, time and budget.”* The full text of the Secretary-General’s statement is attached.

Recent UN Cares activities have included regional training workshops for country-level focal persons, development of communications and capacity building materials, including a brochure, fact sheets, poster, website update and video of voices of support from the field. In addition, two Regional Coordinators to support UN Cares implementation are in the process of being hired.

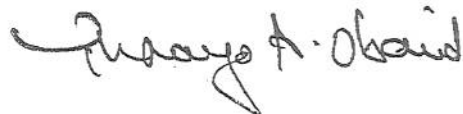
Discussions with various donors confirm the donor perception that, as a staff well-being programme, UN Cares is rightly funded from core resources and alternate sources of funding are unlikely.

Members of the  
Chief Executives Board  
for Coordination

Therefore, as agreed at the March 2008 meeting of the HLCM, this letter is to kindly request you to **ensure the inclusion of a contribution to UN Cares when preparing your 2010-11 biennial budget.**

The UN Cares team has shown significant progress already and we wish to take this opportunity to thank you for your contributions and support during 2007-2008. Your continued support and contribution will help ensure that the UN system as a whole is able to implement all UN Cares 10 Minimum Standards by the end of 2011, and ensure their sustainability thereafter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Thoraya A. Obaid', written in a cursive style.

Thoraya Ahmed Obaid  
Chair, High Level Committee on Management